



SHAPING FUTURES. BUILDING LEGACIES

**ST KABIR
PUBLIC SCHOOL**

SECTOR 26, CHANDIGARH, 160019



Advanced Placement Exam Cancellation & Refund Policy 2024-25

REFUND POLICY

Registration Window 2 (December 18, 2024 to February 21, 2025)

- 25% of the exam fee will be retained and the remaining amount shall be refunded if the registration is done between December 18, 2024, to February 21, 2025, and a cancellation request is received by the center by February 21, 2025.
- 50% of the fee per exam will be retained, subject to the condition that the request is sent to the center after February 21, 2025, but no later than February 24, 2025.
- Thereafter, no request for a refund shall be entertained for cancellations or no-shows.

Kindly ensure that:

1. refund, if approved, will be strictly as per the refund policy mentioned above and will be completed within 3 weeks after the receipt of the request.
2. discretion of the refund remains with the authorities at the AP exam test center.
3. exam cancellation/refund requests should be emailed only to the AP Coordinator at ap-advisor@stkabir.co.in.