



ADVANCED PLACEMENT EXAMS MAY 2025

Chandigarh, INDIA

TEST CENTER: St Kabir Public School

Center Address: Sector 26, Chandigarh

AP Coordinator: Ms. Prabhjot Kaur

AP Coordinator's Email Address: ap-advisor@stkabir.co.in

(Only available by email)

Registration & Payment Deadline: Registration opens on **December 18, 2024**. The deadline to pay and register is **February 21, 2025**.

AP Exam Fee: Regular Testing: Rs. **18,500** per AP Exam Late Testing: Rs. **22,000** per AP Exam

Refund Policy: Please go through our school website.

REGISTRATION & PAYMENT INSTRUCTIONS

Complete ALL STEPS BELOW (register online and pay at the test center) by February 21, 2025, to reserve your seat. The Test Center will provide an AP Admission Ticket by April 30, 2025, as confirmation that your seat is reserved.

YOU WILL NOT BE ABLE TO PAY IF:

- You register online with the College Board but do not pay at the test center
- You pay but do not complete the online registration (form attached below).

TO START: Use a phone, tablet, or computer to complete registration online with the College Board [View Tutorial](#).



1. SIGN IN TO MY AP

Sign in to myap.collegeboard.org using the same College Board student account login you have used to view AP, SAT, or PSAT scores, or to register for the SAT or AP before. Create an account if you do not already have one. AP Services for Students for help:
 Online Inquiry: cb.org/apstudentinquiry
 Phone: +1 212-632-1780



2. JOIN AN EXAM

Click the **Join a Course or Exam** button.

3. STEPS FOR REGISTRATION

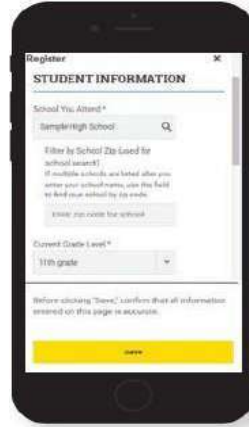
SUBMIT YOUR JOIN CODE on the APP valid until February 21, 2025.

Click on the **'Center Registration form'** to complete the process and get the Join Code.



4. VERIFY EXAM INFORMATION

Confirm the exam name, exam date, and test center name. Click the **Join a Course or Exam** button.



5. FILL OUT REGISTRATION INFORMATION

The first time you register in My AP, you'll need to fill out some registration information. Provide accurate information – this will be on your personalized AP labels for exam day. You only have to do this once.

Repeat steps 2-4 for each exam you wish to take.



6. RECEIVE ADMISSION TICKET FROM TEST CENTER

The test center will provide you with an admission ticket after they have ordered your exams. Tickets will be provided before or by **April 30, 2025**. This ticket is a confirmation that your seat has been reserved. You will need this ticket on exam day, along with an original, **Valid Passport & PVC Aadhar Card**, or you will **not** be able to take the test.

BY PAYING THE TEST CENTER, YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTOOD ALL AP EXAM TEST CENTER POLICIES:

I acknowledge that:

- I will be under 21 years (born after May 31, 2004) at the time of taking any AP Exams in May 2025.
- I am currently studying in school.
- I will need to pay the test center and register online with the College Board by the stated deadline to complete my AP Exam registration and receive an Admission Ticket from the test center, or I will not be able to appear for the test.
- I have read and agree to the test center policies above, with respect to the payment deadline, payment instructions, refunds, and cancellations.
- I will bring my Admission Ticket, an APPROVED TESTING DEVICE along with an original, VALID PASSPORT or PVC AADHAR CARD to the test center on exam day, or I will not be able to test. For further details on the valid ID proofs, please read: [Taking Advanced Placement \(AP\) in India](#)

Please note that:

- photocopies of the ID will not be accepted
- visa applications or ID renewals should be planned in advance
- you have a valid ID in hand on test day



Aadhaar Letter



Aadhaar PVC Card