



SHAPING FUTURES. BUILDING LEGACIES

**ST KABIR  
PUBLIC SCHOOL**

SECTOR 26, CHANDIGARH, 160019



**A Senior Secondary School Affiliated to the Central Board of Secondary Education, New Delhi, Affiliation No.2630064**

## **ADMISSION NOTICE - LKG (2026-27)**

### **General**

1. Admission to **LKG** (Pre-Primary Level-II) class for academic session commencing 1<sup>st</sup> April 2026 will be done on the basis of instructions contained in this notice.
2. Registration Forms will be available at the School Fee Counter from 9:30 AM to 12:30 PM on all days from 8<sup>th</sup> December 2025 to 22<sup>nd</sup> December 2025, except 13<sup>th</sup>, 14<sup>th</sup> & 21<sup>st</sup> December, 2025 (Saturday-Sunday). The Registration Form can also be downloaded from the school website [www.stkabir.co.in](http://www.stkabir.co.in)
3. Only one form per candidate will be accepted. Candidature of any child for whom more than one form is detected at any stage of the admission process will be summarily cancelled and no representation will be entertained thereafter.

### **Documents Required for Registration**

4. The following set of documents along with two recent Passport size photographs and ₹ 150/- Registration Fee are required to be submitted along with the Registration Form.
  - a) Original Birth Certificate with the child's name on it (Returnable after verification).
  - b) Notarised Photocopy of Birth Certificate - 01
5. Registration Form along with all supporting documents can be deposited at the School Fee Counter from 9:30 AM to 12:30 PM on all days from 8<sup>th</sup> December 2025 to 22<sup>nd</sup> December 2025, except 13<sup>th</sup>, 14<sup>th</sup> and 21<sup>st</sup> December 2025 (Saturday-Sunday).
6. A Registration Form is liable to be rejected in case of incomplete or incorrect information and no representation will be entertained thereafter.
7. **Submission of Registration Form does not guarantee admission.**

### Age Eligibility

8. Candidate must be born between 1<sup>st</sup> April 2021 and 31<sup>st</sup> March 2022 (both days inclusive). Certificate issued by the office of Registrar (Births and Deaths) will be the only acceptable proof for date of birth. Hospital report, affidavit or similar legal documents will not be entertained. Please note, there will be no relaxation whatsoever in age criterion.

### Availability of Seats

9. Total no. of Seats available for admission in LKG class is 90 (Ninety).

### Selection Criteria

10. Admission will be given to candidates belonging to the following categories:
- a.) **SIBLINGS** : (Real brothers / sisters) of students presently studying in St Kabir Public School, Chandigarh
  - b.) **CHILDREN OF ALUMNI** : Child / Ward (legally adopted) of ex students of St Kabir Public School, Chandigarh (Ex students who have passed out from Class X / XII).
  - c.) **RESERVED SEATS : 23 seats (25% of total seats)- as per RTE Act 2009.**
  - d.) **General Category**
    - i) This will comprise the balance candidates, i.e. all individuals who do not fall under Point No. 10 - category (a), (b) and (c).
    - ii) The admissions for General Category will be done through draw of lots.
    - iii) All twin cases will be considered together for admission. In case the last slip picked under the General Category, is of a twin case, then both the children will be accommodated and the total seats under General Category will increase by One seat.
    - iv) Thus there is a possibility of the total number of seats to be increased to 91 (Ninety One) in the eventuality of twin case coming up in the last draw of General Category.
    - v) The automatic creation of a seat to accommodate a twin in the last slip drawn will not imply a permanent increase in number of seats next year onwards for regular admissions under General Category in LKG class. This rule will be applied only when the slip of a twin case is drawn in the last draw of the General Category.

### Draw of Lots

11. The Draw of Lots will take place on the stage in the school playground. (Entry from the rear gate of the school).



12. Parents must bring the **Registration Slip** issued to them by the school.
13. Entry will be restricted to **parents** only (No friends or relatives will be permitted entry to the premises.)
14. Parents of Candidates under category 10 (a), (b) and ( c ) are not required to attend the draw of lots.
15. **Candidates are not required to accompany their parents.**
16. The draw will commence at 3:30 PM on 16th January 2026.
17. The Registration Number of the candidates whose slip is drawn will be announced during the draw.

### **Declaration of Result**

18. The consolidated list of selected candidates will be notified on the school website and it will also be displayed on a Notice Board placed outside the school gate after 5.00 PM on the same day i.e. 16<sup>th</sup> January 2026.
19. A Waiting List of twenty candidates will be prepared during the Draw of Lots and the same will also be displayed on the school Notice Board and Website.

### **Admission Formalities**

20. The admission formalities (including payment of fee) must be completed on any working day from 17<sup>th</sup> January to 13<sup>th</sup> February 2026 between 9:30 AM and 12:30 PM. except on 18<sup>th</sup>, 24<sup>th</sup> to 27<sup>th</sup> January, 1<sup>st</sup> and 8<sup>th</sup> February, 2026. **Failure to complete the Admission formalities shall result in automatic forfeiture of the seat. No extension of time for completing admission formalities will be given**
21. The Original list of candidates will be closed on 13<sup>th</sup> February 2026 and from 16th February onwards, candidates on the Waiting List will be invited for admission.
22. Parents of selected candidates must submit the Transfer Certificate from the school previously attended latest by 7<sup>th</sup> April 2026, otherwise the admission will be null & void.

### **Fee and Charges**

#### **23. One Time Charges**

- a) Admission Fee (Non-Refundable\*) : ₹ 40,000.00

**\* Once the parent accepts the admission & fulfills all formalities (including payment of fee), the Admission Fee will not be refunded.**

- b) Security (Refundable-without interest) : ₹ 16,000.00

- c) Quarterly : Tuition Fee(April to June 26) : ₹ 26,856.00

- d) Please note, parents are required to prepare a **consolidated Demand Draft / Pay Order** in favour of "St Kabir Public School, Chandigarh".



- e) Kindly mention the name of the child, Father or Mother name & mobile number on the reverse side of the Draft / Pay Order. Amount of Draft will be ₹ 82,856.00 (Includes Tuition Fee for first quarter)



**(GURPREET SINGH BAKSHI)**  
**ADMINISTRATOR**

Date : 02-12-2025

Administrator  
St. Kabir Public School  
Sector 26, Chandigarh